

PROFESSIONAL DEVELOPMENT HOUR SELF-DECLARATION FORM

Certified Professional

Name:

Event Date:

Event Duration:

PDHs earned:

Event Type

Continuing Education

Conference / Presentations (Required to be Approved Provider)

Learning Developer

Learning Reviewer

Author

Publication

Independent Study

Approved Council/Committee

NOTES

Independent study can be manufacturer/supplier presentations, journals, books, project management, etc. cannot exceed more than half (½) the annual Professional Development Hour (PDH) requirement. Exception: In 2024, ECI will accept up to eight (8) PDH's. If you have paid for PDHs prior to 1 June 2024 the PDHs may be transferred to 2025. Please send email to communications@envirocert.org to request the carryover.

Ethics courses may constitute up to two (2) PDH's annually.

Decimal points are not accepted when entering PDH information. Please combine multiple events to reach an even hour.

Please refer to the most current PDH Policy posted on the ECI website, PS6003, on the EnviroCert website for applicable events.

Any Self-Declaration Form that is not dated and signed by the Certified Professional will be considered invalid and not accepted as documentation for PDH entries

Submittal of non-approved PDHs may result in suspension of your certifications. Please contact ECI should you have any questions or require assistance.

This self-declaration form shall be uploaded into the ECI Certification Management System by following the instructions here:

[How to Enter PDHs](#)

EVENT/PUBLICATION INFORMATION

Event/Publication Sponsor/Author:

Event/Publication Title:

Event/Publication Description:

Provide a summary of the learning event. If you are claiming Independent Study provide the name of the publication, the date of the publication, the title of the article, and the author of the article. Attach documents as necessary to this form (please note in the description).

SELF-DECLARATION OF PDHS

BY SIGNING THIS FORM, I HEREBY CERTIFY I ACTIVELY PARTICIPATED IN THE LEARNING EVENT DESCRIBED ABOVE AND DECLARE THE ABOVE INFORMATION IS TRUE AND ACCURATE. I ACKNOWLEDGE ANY MISREPRESENTATIONS OR INACCURACIES MAY BE DEEMED A VIOLATION OF THE CODE OF ETHICS AND PROFESSIONAL CONDUCT, SECTION 3 – ETHICAL STANDARD 3.4, SECTION 4 - ETHICAL STANDARD 3.4 - RULE 3.41, AND SECTION 5 - ETHICAL STANDARD 5.4, AND COULD RESULT IN DISCIPLINARY ACTION INCLUDING REVOCATION OF MY CERTIFICATION(S).

Signature:

Date:

Please retain a copy of this form and any supporting documentation for your records in the event of a future Audit