

NGICP CERTIFICATION PROCESS CHECKLIST

To become a GIP (Green Infrastructure Professional), one must:

- Submit the NGICP application and fee
- Meet the Eligibility Requirements
 - Completion of thirty-five (35) hours of GI training

NGICP Certification Process

1. Submit Application, fee, and Application Approval

- Interested candidates must submit a completed Application, and pay the application fee of \$160.00.
- NGICP applications can be completed through the EnviroCert Candidate Management System (CMS) [here](#).

2. Application Approval

- Once the applications are approved, candidates will receive a notification regarding the approval and next steps via email.

3. Training

- Approved candidates can find and register for a training event through the ECI [website calendar](#).
- The thirty-five (35) hours training is being offered virtually in most cases. Please note: The pandemic has reduced the availability of in-person training.

4. Exam

- A candidate will be approved for the exam, once the training attendance log (that will be sent by the trainer directly to ECI) has been verified.
- All candidates approved to sit for the exam will submit a testing request through CMS and pay the exam fee. Exam scheduling will be handed via a third party vendor.

5. Notification of Results

- The candidates will be notified of their exam results within Seven (7) business days after the exam date.
- All candidates who have passed the exam will receive a digital credentials packet that includes a wall certificate and ID card, as well as detailed renewal information.
- All candidates who did not pass the exam will be provided with a performance breakdown summary, that may help in preparing better for next time.

6. Maintenance of Certification

- NGICP certification is valid for one (1) year. The certification cycle begins on the date NGICP awards the credential and expires in one (1) year on the first day of the month immediately following the certification date.
- Certified professionals must participate in seven (7) hours of professional development hours (PDHs) in topics directly related to constructing, inspecting, or maintaining green infrastructure (GI) during each renewal cycle.