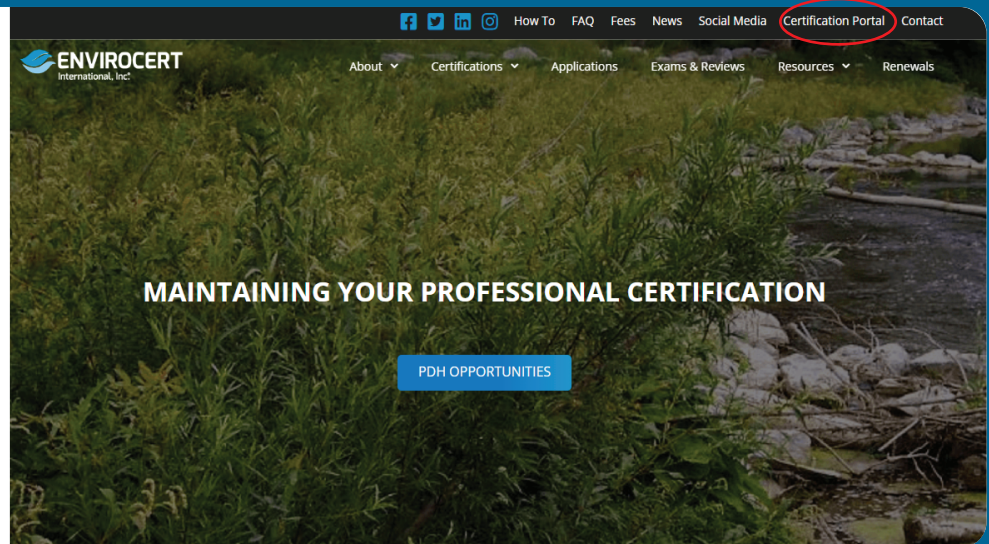


# STEPS TO CREATE A PROFILE AND SUBMIT AN APPLICATION

The following steps show how to create a profile on the EnviroCert International, Inc. (ECI) Certification Portal and how to submit an application for a Professional Certification. Both steps must be completed, reviewed, and approved for eligibility to obtain certification.



**Step 1.** Visit EnviroCert.org and click on the “Certification Portal” button in the top bar of the webpage.



Language ▾

- Home
- ACCOUNTS
  - Create New Profile
  - Verify Certification

Please log in.

Email Address:

Password:

Login

Forgot your password? [Reset it here.](#)

To start the registration process, fill out a basic profile.

**Note:** If you are already an EnviroCert candidate please do not complete a new profile.

Please contact EnviroCert if you do not know your login information.

**Step 2.** On the following webpage, click on “Create New Profile” on the sidebar.



Language ▾

- Home
- ACCOUNTS
  - Create New Profile
  - Verify Certification

Already have an account?

[Click here to login](#)

## Account information

Email address \*

Password

Confirm password

## Candidate Information

First Name \*

Last Name \*

**Step 3.** Enter Account Information. Keep your email and password to access your account in the future.

**Step 4.** Read and agree to the terms and conditions and click the check box to proceed.

**READ THE FOLLOWING CAREFULLY BEFORE YOU SIGN:**

A false statement on any part of this application may be grounds for denying you certification, or revoking your certification after you have been certified.

**I understand** that any information I give may be verified by EnviroCert International, Inc.

**I understand** that the application fee is non-refundable and non-transferable.

**I consent** to the release of information about my skills, abilities, professional ethics, and work records by current and former employers, schools, and references.

**I certify** that I have read and fully subscribe to the [EnviroCert Code of Conduct and Ethics](#).

I have read and agree to the above terms and conditions. \*

Register

**READ THE FOLLOWING CAREFULLY BEFORE YOU SIGN:**

A false statement on any part of this application may be grounds for denying you certification, or revoking your certification after you have been certified.

**I understand** that any information I give may be verified by EnviroCert International, Inc.

**I understand** that the application fee is non-refundable and non-transferable.

**I consent** to the release of information about my skills, abilities, professional ethics, and work records by current and former employers, schools, and references.

**I certify** that I have read and fully subscribe to the [EnviroCert Code of Conduct and Ethics](#).

**Step 5.** Click “Register” to proceed to the “Candidate Information” section.

I have read and agree to the above terms and conditions. \*

Register

**Step 6.** Fill out the candidate information and Education and Training fields.

Candidate Information

Please provide the following information to proceed.

Legal First Name \*

Legal Last Name \*

Birthdate \*

Please check the box below if you would like to share your name and email address on the International Registry.

Share

Education and Training

Date graduated or received GED

School

City

College Education

+ Add

Relevant Training

+ Add

Professional Experience

+ Add

Accreditations

+ Add

Transcript

Please upload a copy of your transcript

Transcript

Choose files

**Step 7.** Click on the “+Add” icon to add College Education, Relevant Training, Professional Experience, and Accreditations.

**Step 8.** Click “Save Changes” at the bottom of the webpage to proceed.

Transcript

Please upload a copy of your transcript

Transcript

Choose files

Identity Verification

This will be used to verify your identity.

Please upload a picture of your photo ID or use your device camera to capture a photo now.

ID Photo Upload

Choose files

Take Photo

(\*) denotes a required field

Save Changes

- Home
- PDH
- MY PDH
- CERTIFICATIONS
  - My Certifications
  - My Purchases
- INFORMATION
  - Messages
  - Edit Work History
- EXAMS
  - Results

Notifications

close all

Welcome to the EnviroCert Certification Portall

Jan 10

Certification Dashboard

Through this Certification Dashboard, you may apply for certifications, register for exams, and manage your certification(s). "How To" procedures and other frequently asked questions regarding use of the certification portal can be found on the ECI website here: [envirocert.org](http://envirocert.org). If you have any questions, please feel free to contact staff using the secure message feature or email at [info@envirocert.org](mailto:info@envirocert.org).

Apply for a Certification

**Step 9.** Click on the “Apply for a Credential” button to select a certification to apply for.

**Step 10.** Select the certification you are applying for from the drop down menu. Click the box to verify this is the credential you want to pursue, then click "Submit".

- Home
- PDH
- MY PDH
- CERTIFICATIONS
  - My Certifications
  - My Purchases
- INFORMATION
  - Messages
  - Edit Work History
- EXAMS
  - Results

Certification Selection

Please select the certification for which you wish to apply.

Certification

- (CPSWQ) Certified Professional in Storm Water Quality
- (CPISM) Certified Professional in Industrial Stormwater Management
- (CPSWI) Certified Professional StormWater Inspector
- (NGICP) National Green Infrastructure Certification Program
- (CESSWI) Certified Erosion, Sediment and StormWater Inspector
- (CPESC) Certified Professional in Erosion and Sediment Control

References

You must supply the names and contact information of four (4) individuals who are qualified to comment on you erosion, sediment, and storm water inspection experiences.

**Please let these individuals know that you are using them as a reference for certification and that they may be contacted.**

Your application will be delayed if we contact a reference and they are unwilling or unable to provide information related to your inspection experiences and/or your ethics.

It is recommended, where possible, that at least one of your references be a Certified Professional in Municipal Stormwater Management (CPMSM), a Certified Professional in Storm Water Quality (CPSWQ), a Certified Professional in Erosion and Sediment Control (CPESC), or a Certified Erosion, Sediment, and Storm Water Inspector (CESSWI).

**Important:** ECI will only accept two (2) references from any one (1) company.

**Step 11.** Unless you are applying for QSM or NGICP, you must supply the names and contact information of four (4) individuals who are qualified to comment on your erosion, sediment, and storm-water inspection experiences.

Background Information

**Step 12.** You must fill out ALL the Background Information questions to the best of your knowledge

During the last 10 years, were you fired from a job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of a specific problem?

Have you ever been convicted of, or forfeited collateral for any felony violation?

Are you now under charges for any violation of law? Do not include traffic violations.

Have you ever had a certification or license revoked or suspended?

Yes  No  No certifications or licenses

## Attestation

I attest that all of this information is true and correct to the best of my knowledge.

I attest

**Submit**

(\* denotes a required field)

**Step 13.** Check the “I attest” box to complete the Attestation, then click “Submit” to proceed.

**NOTE.** If additional information is required, you will be prompted to edit your profile before you can submit your application.



erik@dime.is

- Home
- PDH
- MY PDH
- CERTIFICATIONS
  - My Certifications
  - My Purchases
- INFORMATION
  - Messages
  - Edit Work History
- EXAMS
  - Results

- You cannot submit this form without entering professional experience in your profile. Click [here](#) to edit your profile and add professional experience. This link will open a new tab where you can update your profile. Once submitted simply return to this tab ('EnviroCert Clarus') to continue your certification application.
- You must enter at least four (4) references. You cannot submit this form without uploading your transcript to your profile. Click [here](#) to edit your profile and add your transcript. This link will open a new tab where you can update your profile. Once submitted simply return to this tab ('EnviroCert Clarus') to continue your certification application.

## Application

Please fill out the following information with as much detail as possible. The application review may take up to thirty (30) days depending on work load once a complete and detailed application is received. A digital manual will be emailed to you within twenty-four (24) business hours after the application fee is processed.

A detailed sales receipt will be sent via automatic email through QuickBooks within two (2) business days.

Please note: Application fees are non-refundable. All payments of fees are valid for one (1) calendar year from initial payment date. Any refund or payment transfer requests must be made during this time frame. Following the one (1) year mark, any unused/unassigned payments will be forfeited.

Product	Qty	Totals
CPSWQ Application Fee + Third-Party Credit Card Fee	x 1	\$362.25
Subtotal:		\$362.25
Total:		\$362.25

**Step 14.** You will be directed to checkout and pay application fees at this time. Select to pay via Check Payment or Credit Card.

Check payments

Credit Card   

## Billing details

First name.\*  
Dalton

Last name.\*  
Parry

Company name (optional)

Country / Region.\*  
United States (US)

Street address.\*  
3054 Fite Cir

Suite 108

**Step 15.** Verify that all billing details are correct:

**First and Last Name**  
**Billing Address**  
**Phone Number**  
**Email Address**

**Step 16.** Click “Pay for order” to submit your application.

Phone.\*  
+1 279 888 6911

Email address.\*  
dparry@envirocertintl.org

**Pay for order**

\*Please Note: All Application Fees are Non-Refundable. No Exceptions Will Be Made.

**Step 17.** If any additional information is required, you will be contacted via secure message. You will receive an email notification of any messages as well.

- Home
- CE
- MY CE
- CREDENTIALS
- My Credentials
- INFORMATION
- Messages 1
- Edit Work History
- EXAMS
- Results

## Open Threads

### Subject

**NEW** Test message

## Closed Threads

No closed threads