

## ECI Board of Directors Meeting Minutes

These Minutes have been prepared based on the published Agenda Items of the Board of Directors conducted in Open Session in accordance with the ECI By-Laws. Items discussed were listed on this Agenda noticed on the date below. Where indicated, the Items were not taken in the same order as shown on the meeting notice. The ECI Board took actions were indicated in these Minutes, and these Minutes accurately reflect a summary of those Actions. Each Motion was set forth and voted on. The Motion as worded herein, is the accurate and true record. Where adopted, the vote was a majority (or as specified in the By-Laws). Where rejected and deferred, the Minutes so indicate.

Notice Date: **7 March 2023** Called by: **BOD**  
Meeting Date: **24 March 2023** Location: **Zoom**  
Meeting Type: **Zoom Teleconference** Notes: **L. Holland**  
Attendees: **Board of Directors** President Robert Anderson  
Vice President Mark Goldsmith  
Past President John Peterson  
Treasurer Mike Chase  
Secretary Jim O'Tousa  
Director Francisco Urueta  
Director Jeremiah Walker  
Director Melissa McKinney

### MEETING ITEMS

*Item* *Presenter*

**Item 1: ROLL CALL & OPENING COMMENTS** **RWA**

*Summary:* Roll call

*Actions:* -

**Item 2: MEETING MINUTE APPROVAL** **LH**

*Summary:*  
*i.* Submittal of February 2023 Minutes.

*Actions:* Motion by Director Goldsmith, Second by Director Peterson to approve previous meeting minutes as presented.  
Ayes: 8      Nay: 0      Abstain: 0



## MEETING ITEMS

<i>Item</i>	<i>Presenter</i>
<b>Item 4: NGICP TRAINING HOURS REQUIREMENTS</b>	RWA

*Summary:*

- i. General discussion – Staff memo

### Education

High School or GED	Not required
College Diploma	Not required
Required Total Professional Experience / Education Credit (min)	See below

### Education Credit

High School or GED	0
Associate degree in science, planning, or construction management **	0.5 years
Associate degree in a non-related field **	0.25 years
No Degree but Professional License (PE, LA, PG, PH) *	1.25 years
Bachelor’s Degree in science, planning, or construction management **	1.0 years
Bachelor’s Degree in a non-related field **	0.5 years
Graduate degree in all above areas or Law ***	1.25 years

### Professional Experience / Education Requirements

#### Category B: 0 to 1.99 years

Thirty-five (35) minimum hours of training. This can be completed either In-Person or Virtual or through Hybrid (nineteen (19) hours LMS and sixteen (16) hours In-Person or Virtual or on-line training prepared by ECI. This training shall have a field or video component that shows construction, inspection, and maintenance techniques and practices for GI practices.

#### Category B: 2 years to 4.99 years

Minimum of nineteen (19) hours of training through LMS with a signed self-declaration of completion, or a minimum of sixteen (16) hours of In-Person or Virtual training. This training shall include a field or video component that shows construction, inspection, and maintenance techniques and practices.

If the candidate fails the exam more than 2 times, the candidate will be required to re-take and recertify the review or have a letter from an approved trainer that the candidate has been provided with the appropriate training.

**5 years or greater**

Signed self-declaration including a description and photographs of Green Infrastructure projects that you have personally been involved in installation, inspection, and/or maintenance.

If the candidate fails the exam more than 2 times, the candidate will be required to take the LMS training and recertify the review or have a letter from an approved trainer that the candidate has been provided the appropriate training.

**Notes**

\* ECI reserves the right to review various State licensing not listed to determine applicability

\*\* Not all science, planning, and construction management degrees apply to every certification. Non-related degrees will be given half-credit

\*\*\* Graduate degrees not in the sciences will not receive any additional credit above a Bachelor's

*Action Item:* Motion by Director Peterson, Second by Director Urueta to adopt the NGICP Training Hours Requirements as presented.

Ayes: 8                      Nay: 0                      Abstain: 0

**Motion 1124-23.10**

**Item 5:                      TECHNICAL EXECUTIVE COUNCIL (TEC) FORMATION                      RWA**

*Summary:*

- i.      General discussion

*Summary:*      **TEC will establish and approve formal technical policy for ECI.**

*Action Item:* Motion by Director Peterson, Second by Director Goldsmith to approve. the Technical Executive Council (TEC) Formation.

Ayes: 8                      Nay: 0                      Abstain: 0

**Motion 1125-23.10**

*Board Direction:* *President Anderson shall prepare a letter for the Certification Committee Chairs to explain this policy.*

**MEETING ITEMS**

<i>Item</i>		<i>Presenter</i>
<b>Item 6:</b>	<b>NEW BUSINESS AND QUESTIONS</b>	RWA
<i>Summary:</i>	None	
<i>Action Item:</i>	-	
<b>Item 7:</b>	<b>SCHEDULE FOR NEXT BOD MEETING</b>	RWA
<i>Summary:</i>	None	
<i>Action Item:</i>	TBD	
<b>Item 8:</b>	<b>MEETING DISMISSAL</b>	
<i>Summary:</i>	Adjourned at 8:29 am PST	
<i>Action Item:</i>	-	

**Recorded Board Actions**

Motions: 1122-23.10 through Motion 1125-23.10