

## BOARD OF DIRECTORS MEETING AGENDA

The Agenda Items of the Board of Directors are in Open Session in accordance with the ECI By Laws. Items to be discussed are listed on this Agenda and all listed attachments are part and parcel with this Agenda. Items do not have to be taken in the same order as shown on the meeting notice. The ECI Board may take action on any item on this Agenda. Meeting notice is hereby called in accordance with ECI By Laws, Article II, Section 2.6 and Section 2.9.

Meeting Date: **JUNE 27, 2020 at 10:00 a.m. (EASTERN)**                      Notice Date: **JUNE 5, 2020**

Meeting Type: **ZOOM TELECONFERENCE**    Location: **PHONE**

Call Information: **ZOOM – EMAIL NOTICE**    Called By: **R. ANDERSON**

Attendees: **BOARD OF DIRECTORS**    Notes: **TBD**  
**MELISSA MCKINNEY, ASSOCIATE EXECUTIVE DIRECTOR**

### DETAILED ITEMS FOR DISCUSSION

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
<b>Item 1:</b>	<b>ROLL CALL &amp; NEW BUSINESS ADDITIONS TO ITEM 11</b>	RWA	7:00a
<b>Item 2:</b>	<b>MEETING MINUTE APPROVAL</b> i. Submittal of Minutes ( <i>Appendix A</i> ) Action Item 2a: Staff Recommendation for Motion for Approval ii. Recordation in Minutes of two (2) Advisory Board Meetings for Covid Process iii. Recordation in Minutes of Executive Officer Vote January 2020 iv. Board Resolution Tracker ( <i>Appendix B</i> ) Action Item 2b: Record in Minutes Items 2ii, 2iii, and 2iv	MM	7:05 – 7:15a
<b>Item 3:</b>	<b>YTD FINANCIALS</b> i. General Discussion ( <i>Appendix C</i> ) Action Item: Recordation in Minutes of Board Acceptance of Financial Records	RWA	7:15 – 7:25a

**MEETING ITEMS**

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
<b>Item 4:</b>	<b>UPDATED INTERIM BY LAWS</b>	RWA/MM	7:40 – 8:00a
	i. General Discussion of Mat 20 2020 Email for Fourth Amended By Laws ( <i>Appendix D</i> ) <i>Action Item:</i> Staff Recommendation of Motion for Approval		
<b>Item 5:</b>	<b>BOARD ELECTIONS</b>	RWA/MM	8:00 – 8:15a
	i. General Discussion – Election Announcement		
	ii. Election Committee – Co-Chair Assoc ED McKinney and Director Chase		
	Directors Ureta and Vacant	Ends December 31, 2020	
	Directors Peterson and Anderson	Ends December 31, 2021	
	Director Goldsmith	Ends December 31, 2022	
	Directors O’Tousa	Ends December 31, 2023	
	Director Chase	Ends December 31, 2024	
	<i>Action Item:</i> Board Appoint – Optional		
<b>Item 6:</b>	<b>MARION BUILDING LEASE</b>	RWA/MM	8:15 – 8:25a
	i. General Discussion <i>Action Item:</i> Advisory – Board Recommendations as Appropriate		
<b>Break to 8:35 a.m.</b>			
<b>Item 7:</b>	<b>PPP STATUS AND SBA LOAN</b>	RWA/MM	8:35 – 8:55a
	i. General Discussion – Staff Report ( <i>Appendix E</i> ) <i>Action Item:</i> Staff Recommendation for Motion for Approval of 150k SBA Loan		
<b>Item 8:</b>	<b>A/C/E/R REPORTS</b>	RWA/MM	8:15 – 8:45a
	i. General Discussion of Staff (L. Barnette) Reports ( <i>Appendix F</i> ) <i>Action Item:</i> Advisory Only		
<b>Item 7:</b>	<b>GENERAL BUSINESS &amp; OPERATIONS</b>	RWA/MM	8:45 – 9:15a
	i. General Discussion ( <i>Appendix G - Covid Work Plan</i> ) <i>Action Item:</i> Advisory Only		

**MEETING ITEMS**

<u>Item No.</u>	<u>Topic</u>	<u>Presenter</u>	<u>Time</u>
<b>Item 8:</b>	<b>TECHNICAL CONTENT STATUS DIRECTION</b> i. General Discussion – Staff Report ( <i>Appendix H</i> ) ii. Profile Mulch Program ( <i>Appendix H</i> ) <i>Action Item:</i> Board Recommendations and Optional Action Item(s)	RWA	9:15 – 10:00a
<b>Item 9:</b>	<b>INTERNATIONAL STATUS</b> i. General Discussion – Staff Report ( <i>Appendix I</i> ) <i>Action Item:</i> Advisory Only – Board Recommendations as Applicable	RWA	10:00 – 10:30a
<b>Item 10:</b>	<b>ANSI &amp; FOUNDATION STATUS</b> i. General Discussion – Staff Report ( <i>Appendix J</i> ) <i>Action Item:</i> Advisory Only	MM/RWA	10:30 – 10:50a
<b>Item 11:</b>	<b>NEW BUSINESS</b> i. General Discussion for Next Board Meeting and Board Information <i>Action Item:</i> Advisory Only – Board Recommendations and Direction as Appropriate	BOD	10:50 – 11:10a
<b>Item 12:</b>	<b>SCHEDULE FOR NEXT BOD</b>	RWA	11:10 – 11:20a
<b>Item 13:</b>	<b>MEETING DISMISSAL</b>	RWA	11:20a

Attachments:

- Attachment A: BOD Meeting Minutes – September 25, 2019
- Attachment B: Board Resolution Tracker thru May 2020
- Attachment C: YTD Financial Reports (May 2020)
- Attachment D: Interim By-Laws (Fourth)

- Attachment E: PPP and SBA Loan – Staff Report
- Attachment F: Application, Exams, Renewal Reports/Tables
- Attachment G: COVID Return to Office Work Plan & Update (Confidential Information)
- Attachment H: Technical Content and Development Report
- Attachment I: International Development Status  
NDA and Profile Memo (Confidential Information)
- Attachment J: ANSI & Foundation Report